

# Reservation Guide

Academic Year 2009-2010



**Fill out this page prior to your call, and your field trip reservation will be processed with ease!**

Open registration begins September 8, 2009 for field trips through June 17, 2010.

**All set? Make a reservation by calling our Contact Center at 800.794.7576.**

Extended hours: Monday - Friday, 7:00 am - 6:00 pm, and Saturday - Sunday, 8:30 am - 5:30 pm

## Self-Guided Field Trips

Four Possible Dates: \_\_\_\_\_ Time of Arrival: \_\_\_\_\_

Teacher Name: \_\_\_\_\_ Teacher E-mail address: \_\_\_\_\_

School Name: \_\_\_\_\_ Grades(s): \_\_\_\_\_

School Address: \_\_\_\_\_

Contact Phone: \_\_\_\_\_ Number of Students: \_\_\_\_\_ Number of Adults: \_\_\_\_\_

My reservation follows the required ratio of one chaperone for every 4-8 students.

Since payment must be received in advance, I have my credit card ready!

*San Francisco Schools: Free    Other California Schools: \$4.95/person    Non-California: Reduced admission*

Additional Program (optional): \_\_\_\_\_

*Use the checklists on the reverse to make sure your class qualifies for this program on your proposed visit day. For program details and updates, check the **Teachers' Website**.*

## Teacher Workshops

Prepare for your field trip and enhance your visit by attending one (or several!) of our teacher workshops. You can reserve your spot when you call to book a field trip.

Browse through the **online calendar** or the Education Brochure to find your preferred event.

Workshop Title: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_

I have my credit card ready to charge the \$30 fee.

As a reminder, we offer workshops that address varied content, skills, and resources, such as:

- » *Astronomy Workshops*
- » *Lab Skills Workshops*
- » *Kit-based Workshops*
- » *Exhibit-focused Workshops*
- » *Sustainability Workshops*
- » *BioForum: To celebrate the 25<sup>th</sup> anniversary of this popular seminar series, tickets are discounted to \$25 for the 2009-2010 BioForum season. Lunch included!*

## Additional Program Options

If you are interested in additional programs led by Academy staff during your visit, you can check availability to add **one of the following options** to your reservation:

### Option 1. Student Lab Program

By checking these boxes, you can be sure that your class meets the requirements for this option:

- Grades 2-12
- Tuesday, Wednesday, Thursday visit
- Prompt arrival at 9:30 am
- 36 students or less
- Time to stay for a 90-minute program
- Credit card (A flat fee of \$120 is required)

If your class qualifies for a Student Lab, select a topic by circling your preferred program:

- » *All About Microscopes (Grades 3-8)*
- » *California Geology (Grades 2-6)*
- » *Troubled Tree Frogs (Grades 4-8)*
- » *Solar Circuitry (Grades 6-12)*

### Option 2. Docent Preview

By checking these boxes, you can be sure that your class meets the requirements for this option:

- Grade and day
  - Grades K-3<sup>rd</sup>, Tuesday visit
  - Grades 4<sup>th</sup> or 5<sup>th</sup>, Wednesday visit
  - Grades 6<sup>th</sup>-12<sup>th</sup>, Thursday visit
- 35 students or less
- Time to stay for a 20-minute talk
- Arrival between 9:30 am - 12:00 pm

Prior to your field trip, a docent will contact you directly to confirm your preferred exhibit area.

If your class qualifies for a Docent Preview, select a topic by circling your preferred exhibit area:

- » *African Hall & Penguins*
- » *Aquarium, Coral Reef, & Swamp*
- » *Rainforest & Amazon Tunnel*
- » *Islands of Evolution (Galapagos & Madagascar)*
- » *The Living Roof & Green Building*
- » *California & Climate Change (through January 2010)*

### Option 3. Planetarium Student Show

By checking these boxes, you can be sure that your class meets the requirements for this option:

- Grade and day
  - Grades 3<sup>rd</sup>-5<sup>th</sup>, Wednesday or Thursday visit
  - Grades 6<sup>th</sup>-8<sup>th</sup>, Monday visit
- One chaperone per eight students
- Prompt arrival at 10:15 am
- Time to stay for a 45-minute show

If your class qualifies, you may reserve seats for the:

- » *A Tour of Our Solar System Student Show, 10:30 am*

By checking these boxes, you can be sure that your class meets the requirements for this option:

- Grade and day
  - Grades 9<sup>th</sup>-12<sup>th</sup>, Monday - Thursday visit
- One chaperone per eight students
- Prompt arrival at 11:15 am
- Time to stay for a 45-minute show

If your class qualifies, you may reserve seats for the:

- » *General Public Planetarium Show, 11:30 am*